



CHANGING LIVES
FOUNDATION

CHANGINGLIVESFOUND.ORG
8370 DOW CIRCLE, STRONGSVILLE, OHIO 44136

05/19/2020

Grant Request #10567

Dear Jennifer,

On behalf of Changing Lives Foundation and the F&I Providers Relief Fund (F&IPRF), we would like to thank you for your service in the F&I Industry. We are so happy to inform you that you have been approved for a grant in the amount of \$2,000.

In order for the funds to be transferred, we require the following documentation to be emailed to inquiries@changinglivesfound.org at your earliest convenience:

1. A completed ACH Authorization Form (attached).
2. A copy of the communication from your employer stating reduction in pay/layoff or with your state unemployment office with the details of your change in employment.
3. Proof of employment for the past one year (paystubs, letter from your employer, etc.).
4. A copy of your driver's license or passport.

Please include your Grant Request #, found at the top of this letter, in all email communications.

Upon receipt of this information, we will initiate the ACH transfer to your bank account. If we do not hear back from you with this information **within 7 days**, we will release the funds to be redistributed to other applicants.

We are all looking forward to getting through this time and being back in action!

Blessings,

Kelly Price
Executive Director
Changing Lives Foundation

Tony Wanderon
Chairperson
F&I Providers Relief Fund



**F&I PROVIDERS
RELIEF FUND
FOR F&I MANAGERS**